



LONGWOOD UNIVERSITY ATHLETICS OFFICIAL VISIT REQUEST FORM

Sport: _____

Coach: _____

Name of Prospect: _____

	Yes	No
Request for Travel Authorization Form	_____	_____
Recruit Identification Form	_____	_____
Test Scores & Transcripts	_____	_____
Registered with Eligibility Center	_____	_____

Transportation to campus (check all that apply):

Airplane From which airport: _____

Train From which station: _____

Bus From which station: _____

Personal Vehicle

Coach transporting from airport, train, or bus station

Coach transporting from off-campus site

If coach transporting prospect, date and time of initial contact with prospect: _____

Arrive in Farmville (Date): _____

Arrive on Campus (Date & Time): _____

Depart Campus (Date & Time): _____

Will parents be accompanying the prospect? Yes No

Location of Lodging: _____ Number of nights lodging: _____

Student Host: _____ Phone: _____

Meal Tickets (#): _____ Comp. Event Tickets (#): _____ Event: _____

Expenditures (estimates)

Travel	\$ _____
Lodging	\$ _____
Meals	\$ _____
Host	\$ _____

Total Cost \$ _____

Head Coach Approval: _____

Compliance Approval: _____

Itinerary must accompany Official Visit Request Form